



འབྲུག་རྒྱལ་ཁོངས་འབྲེལ་ལས་འཛིན།

State Trading Corporation of Bhutan Ltd.

An ISO 9001: 2015 QMS, Quality Certified Company

STCBL/ICT/GEN/2024/105

24<sup>th</sup> December, 2024

### NOTICE FOR SEALED BID INTERNAL AUCTION

ICT Business Unit is pleased to announce the auction of MacBook Air M2 8GB 512GB 2022 model through sealed bid. Therefore, internal interested bidders are invited to participate through sealed quotation and submit the documents with addressed to **HRAD, STCBL, Thimphu.**

The auction must be submitted to the HRAD Office either at the Head Office in Thimphu or at the Regional Office in Phuentsholing by **10:00 AM, 26<sup>th</sup> December, 2024.** The bids shall be opened on the same day at **11:30 AM** in the STCBL Conference Hall at the Head Office, Thimphu, followed by awarding of winning bidder. The interested bidders must inspect the materials physically. The mere act of submission of auction implies that the bidders accept without any question the terms and conditions attached.

Interested bidders may download complete set of bidding documents from STCBL website ([www.stcb.bt](http://www.stcb.bt)). For any other queries, please contact us at 17591628/ 17984667 during working hours.

**CFO, FAD**



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### **BID FORM**

#### **TERMS AND CONDITIONS**

1. The bid form should be submitted in a sealed envelope and should be addressed to HRAD, State Trading Corporation of Bhutan Ltd, Thimphu.
2. The envelope containing the sealed bid must be marked as:  
**“STCBL Sealed Bid for MacBook Air M2 8GB 512GB”**  
**“Do Not Open Before: 11:30 AM on 26<sup>th</sup> December, 2023”**
3. Each page of the bid form must be duly signed by the bidder. Non-signing on all the pages of bid form will result in rejection of bid.
4. The bid form must be submitted to the HRAD latest by 10:00 AM, 26<sup>th</sup> December, 2024 and the Auction will be opened at 11:30 AM on the same day at STCBL Conference Halls in the Head Office in Thimphu and awarding of winning lots shall be done on the same day.
5. The decision is made by the auction committee to sell the materials at the quoted price.
6. The successful bidder is required to full payment or 2-year installment as per the employee scheme from the date of winning auction.
7. It will be assumed that the bidder has inspected the MacBook and is satisfied.
8. Inspection of item shall be allowed strictly from 24<sup>th</sup> December to 25<sup>th</sup> December, 2024 during office hours. No inspection shall be allowed thereafter. Complaints of any mismatch of the condition of the item will not be entertained later.
9. The opening committee shall read the quoted bid amount to all the participants on the auction opening day.
10. No complaint from the bidder shall be entertained once the auction is completed.
11. If there is a tie between bidders then a lucky dip shall be held as ‘YES’ or ‘NO’ to decide the ultimate winner.
12. **The auction committee reserves the right to accept or reject the bids without assigning any reason whatsoever. In case of misunderstanding controversy or dispute with regard to the sealed bids, the committee’s decision will be final and binding.**
13. It is mandatory for all the bidders to quote price both in figure and in words. In case of discrepancy between the figure and words, the words will prevail over figures.



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14. If the winning bidder fails to take the winning lot, the awarding committee reserves the right to negotiate and award the same lot to the second winning bidder at the rate quoted by the highest bidder.



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### Details of Used construction materials:

| Sl. No | Assets      | Qty | Location    | Description              | Year of Purchase | Condition           |
|--------|-------------|-----|-------------|--------------------------|------------------|---------------------|
| 1      | MacBook Air | 1   | HO, Thimphu | MacBook Air M2 8GB 512GB | 2022             | Battery replacement |

**PRICE SCHEDULE**

**Bidders to fill up their price in the table below:**

| Sl<br>·<br>No | Assets         | Qty | Location       | Description                 | Bid Amount<br>(In figures) | Bid Amount(In Words) |
|---------------|----------------|-----|----------------|-----------------------------|----------------------------|----------------------|
| 1             | MacBook<br>Air | 1   | HO,<br>Thimphu | MacBook Air M2 8GB<br>512GB | Nu.                        |                      |

**Details of the bidder:**

Name: \_\_\_\_\_

CID: \_\_\_\_\_

Contact No: \_\_\_\_\_

Address: \_\_\_\_\_

I \_\_\_\_\_ hereby state that I have read and understood the instructions, disclaimer and terms and conditions to the bid and would not hold STCBL responsible for any problem that may arise from the Used construction materials.

SIGNED on \_\_\_\_\_ (date) acknowledging and accepting the conditions laid down for the bid.



SIGNATURE